



## Notice

### Regular Meeting of the Committee on Information Technology City and County of San Francisco

Thursday, February 4, 2021

10:00 am – 12:00 pm

Meeting will be broadcast online via WebEx event

To view the online presentation, join the meeting using this link (password 4W8QbeXVPJ3):

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e2adf31e56d34f8b14aa0a34359249891>

Members of the public may use email address [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org) to join the WebEx meeting if needed.

If you wish to offer public comment, call in to phone number 415-655-0001 using access code 146 768 4459.

## Agenda

### 1. Call to Order by Chair

### 2. Roll Call:

Carmen Chu, City Administrator, Chair

Linda Gerull, Chief Information Officer, Department of Technology

Ashley Groffenberger, Budget Director, Mayor's Office

Shamann Walton, President, Board of Supervisors

Ben Rosenfield, Controller

Carol Isen, Acting Director, Department of Human Resources

Dr. Grant Colfax, Director, Department of Public Health

Michael Carlin, Acting Director, Public Utilities Commission

Michael Lambert, City Librarian, Public Library

Mary Ellen Carroll, Director, Department of Emergency Management

Ivar Satero, Director, San Francisco International Airport

Jeffrey Tumlin, Director, Municipal Transportation Agency

Trent Rhorer, Executive Director, Human Services Agency

Charles Belle, Public Member

Nnena Ukuku, Public Member

### 3. Approval of Meeting Minutes from January 21, 2021 (Action Item)

### 4. Chair Update

### 5. CIO Update

### 6. Discussion: FY 2022-26 Information and Communication Technology (ICT) Plan

Section 22A.6 of the City's Administrative Code requires COIT to submit a 5-year technology plan to the Board of Supervisors by March 1 of each odd numbered year. Discussion will preview the financial forecast of the ICT Plan.

**7. Surveillance Technology Policy: Automatic License Plate Readers for San Francisco International Airport and Department of Recreation and Parks (Action Item)**

Section 19B of the City & County of San Francisco's Administrative Code requires all departments with surveillance technologies to develop a Surveillance Impact Report and Surveillance Technology Policy for their ongoing authorized use. Each Surveillance Technology Policy must be approved by COIT before they are reviewed by the Board of Supervisors.

The San Francisco International Airport and Department of Recreation and Parks will present their Impact Report and Technology Policy for automatic license plate readers for review and approval.

**8. Public Comment**

**9. Adjournment**

# Sunshine Ordinance

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Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.**

Sunshine Ordinance Task Force

City Hall, Room 244

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

Phone: (415) 554-7724, Fax: (415) 554-5784

E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4568 or [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org). Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.