



Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

Draft Minutes

Committee on Information Technology Meeting

Thursday, January 21, 2021

10:00 am – 12:00 pm

WebEx event

Members

Ken Bukowski, Acting City Administrator, Chair

Linda Gerull, Chief Information Officer, Department of Technology

Ashley Groffenberger, Budget Director, Mayor's Office

Shamann Walton, President, Board of Supervisors

Ben Rosenfield, Controller

Carol Isen, Acting Director, Department of Human Resources

Dr. Grant Colfax, Director, Department of Public Health

Michael Carlin, Acting Director, Public Utilities Commission

Michael Lambert, City Librarian, Public Library

Mary Ellen Carroll, Director, Department of Emergency Management

Ivar Satero, Director, San Francisco International Airport

Jeffry Tumlin, Director, Municipal Transportation Agency

Trent Rhorer, Executive Director, Human Services Agency

Charles Belle, Public Member

Nnena Ukuku, Public Member

1. Call to Order by Chair

Acting City Administrator Ken Bukowski called the meeting to order at 10:02 am.

2. Roll call

Members Present

Ken Bukowski

Linda Gerull

Andrea Lynn (for Ashley Groffenberger)

Natalie Gee (for Shamann Walton)

Todd Rydstrom (for Ben Rosenfield)

Carol Isen

Eric Raffin (for Dr. Grant Colfax)

Eric Sandler (for Michael Carlin)

Michael Lambert

Michelle Geddes (for Mary Ellen Carroll)

Ian Law (for Ivar Satero)

Lisa Walton (for Jeffrey Tumlin)
Natalie Toledo (for Trent Rhorer)
Nnena Ukuku

COIT Staff

Matthias Jaime
Emma Fernandez

Guests

Adrian Liu	Alexander Calder	Ken Salmon
Kate Howard	Andy Maimoni	Kevin Lin
Ian Hart	Brad Taylor	Mathew Larson
Michael Liang	Brian Roberts	Matthew Reeves
Mike Makstman	Crispin Hollings	Michael Dougherty
Asja Steeves	Dale Riley	Sarah Burns
Raj Vaswani	Grace Ybanez	Sunny Bhatia
Paul Ames	Jade Wang-Angelastro	Sydney Martin
Sam Klepper	Jerry Burdick	Taraneh Moayed
	Jo-Ann Hutchison Hill	Will Goldberg
	John Reinecke	Will Sanson-Mosier
	Keith Kawas	

3. Approval of Meeting Minutes from November 19, 2020 (Action Item)

The minutes were approved.

4. Chair Update

Mr. Ken Bukowski thanked City Administrator Naomi Kelly for her work on promoting technology and digital services in the city and her leadership as chair of the committee. He highlighted the Digital Services team’s work on sharing information on the COVID-19 vaccine with the public and encouraged members of the public to visit sf.gov to learn more about the City’s vaccination efforts.

Mr. Bukowski also reminded members of the ongoing search for the City’s Chief Data Officer, and encouraged any interested candidates to apply.

5. CIO Update

Chief Information Officer Linda Gerull provided an update on the Department of Technology’s recent accomplishments including the completed disconnect and move of the legacy data center and the execution of the JUSTIS data sharing MOU with all eight justice agencies.

City Chief Information Security Officer Mike Makstman then provided an update on how the department is working to protect the City from increased cybersecurity threats.

Ms. Gerull also highlighted some new technology innovations of the San Francisco International Airport. The Airport has released the “Check and Fly” app, which provides

information about COVID-19 restrictions in partnership with airports across the world, and the "Co-Pilot" app, which provides information about departure times and gates to travelers and allows employees to report any airport issues.

6. Discussion: FY 2022-26 Information and Communication Technology (ICT) Plan Preview of Financial Forecast

COIT Director Matthias Jaime provided an overview of the five-year budget forecast for technology projects, and major budget requests.

7. Surveillance Technology Policy: ShotSpotter (Action Item)

COIT Director Matthias Jaime presented an overview of the ShotSpotter technology used by the San Francisco Police Department to detect gunshots, and the previous discussion about the technology use at public meetings of the Privacy and Surveillance Advisory Board.

Member questions were answered by Special Assistant to the Chief of Police Asja Steeves. The San Francisco Police Department's Surveillance Technology Policy for ShotSpotter was approved to be shared with the Board of Supervisors for review, with three abstentions.

8. Surveillance Technology Policy: Automatic License Plate Readers (Action Item)

COIT Director Matthias Jaime presented an overview of the Automatic License Plate Reader technology used by the San Francisco Police Department to collect license plate information, and the previous discussion about the technology use at public meetings of the Privacy and Surveillance Advisory Board.

Member questions were answered by Special Assistant to the Chief of Police Asja Steeves. The San Francisco Police Department's Surveillance Technology Policy for Automatic License Plate Readers was approved to be shared with the Board of Supervisors for review, with two abstentions

9. Public Comment

No public comment was provided.

10. Adjournment

The meeting adjourned at 11:27 am.