



Surveillance Technology Policy

Security Cameras

Appendix A: Department Specific Responses

1. A description of the product, including vendor and general location of technology.

Bosch IP DVR 5000

32 IP channels with 320 Mbps incoming bandwidth

12 MP IP camera support for view and playback

Real time live display for 16 channels @1080p or 4 channels @4k

Extended rack-mount unit with advanced connections

Separate internet and IP camera networks

Cameras are located in all garages, 2 facing the courtyard and installed in both laundry rooms onsite at the Midtown Park Apartments located at 1415 Scott St, SF, CA 94115. They capture regular activities of residents, visitors, and staff.

2. The specific categories and titles of individuals who are authorized by the Department to access or use the collected information

Department personnel do not have authorization or access to the recordings.

Surveillance video is not used unless there is a need to check for emergency purposes. Only Maintenance Manager and Property Manager office have access.

3. What procedures will be put in place by which members of the public can register complaints or concerns, or submit questions about the deployment or use of a specific Surveillance Technology, and how the Department will ensure each question and complaint is responded to in a timely manner.

There is no formal process or form to complete to register complaints or concerns. Anyone who has a complaint or concern may report it in person to the Property Manager. If applicable, the Property Manager will complete an Incident Report for follow-up. The MOHCD Grant Coordinator who oversees the project ensures compliance with grant and project policies and requirements, as well as City ordinances. Violations may result in loss of funding.

4. Specific details on where data will be stored (local, DT, SaaS, Cloud Storage) including name of vendor and retention period.

Recordings are located in a locked area on premises. Recordings are not deleted.

5. Questions & Concerns