



Notice

COIT Privacy and Surveillance Advisory Board Meeting City and County of San Francisco

**Friday, October 23, 2020
9:00 – 11:00 am**

To view the online presentation, join the meeting using the link below:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e7ddd708dd8293e81c9f52553e12091cd>

If you wish to offer public comment, call in using the number +1-408-418-9388 and access code 146 504 2066

A toll-free number is +1 415 655-0001

If no email address, coit.staff@sfgov.org can be used when joining the WebEx event

Agenda

1. **Call to Order by Chair**

2. **Roll Call:**

Taraneh Moayed – Chair, Assistant Director, Office of Contract Administration
Mark de la Rosa – Acting Chief Auditor Executive, City Service Auditor, Controller’s Office
Jason Lally – Chief Data Officer, DataSF, City Administrator’s Office
Brian Roberts – Policy Analyst, Department of Technology
Todd Rydstrom – Deputy Controller, Controller’s Office
Matthias Jaime – Director, Committee on Information Technology
Nnena Ukuku – Public Member

3. **Approval of Minutes from October 9, 2020 (Action Item)**

4. **Review and Approval of Surveillance Technology Policy: Automated License Plate Reader (Action Item)**

Section 19B of the City & County of San Francisco’s Administrative Code requires all departments with surveillance technologies to develop a Surveillance Impact Report and Surveillance Technology Policy for their ongoing authorized use. Each Surveillance Technology Policy must be approved by COIT before they are reviewed by the Board of Supervisors.

CCSF Departments presenting policies:

- Airport (AIR)

5. **Review and Approval of Surveillance Technology Policy: Audio Recorder (Action Item)**

CCSF Departments presenting revised policies:

- San Francisco Police Department (SFPD)

6. Public Comment

7. Adjournment

Sunshine Ordinance

Know Your Rights Under the Sunset Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4577 or coit.staff@sfgov.org. Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.