



Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

Minutes

Committee on Information Technology Meeting

Thursday, September 17, 2020

10:00 am – 12:00 pm

WebEx event

Members

Naomi Kelly, City Administrator, Chair

Linda Gerull, Chief Information Officer, Department of Technology

Kelly Kirkpatrick, Budget Director, Mayor's Office

Norman Yee, President, San Francisco Board of Supervisors

Ben Rosenfield, Controller

Micki Callahan, Director, Department of Human Resources

Dr. Grant Colfax, Director, Department of Public Health

Michael Lambert, City Librarian, Public Library

Harlan L. Kelly, Jr., General Manager, Public Utilities Commission

Mary Ellen Carroll, Director, Department of Emergency Management

Ivar Satero, Director, San Francisco International Airport

Jeffrey Tumlin, Director, Municipal Transportation Agency

Trent Rhorer, Executive Director, Human Services Agency

Charles Belle, Public Member

Nnena Ukuku, Public Member

1. Call to Order by Chair

Ms. Naomi Kelly called the meeting to order at 10:03 am.

2. Roll call

Members Present

Naomi Kelly

Linda Gerull

Lillian Patil (for Kelly Kirkpatrick)

Angela Calvillo (for Norman Yee)

Todd Rydstrom (for Ben Rosenfield)

Micki Callahan

Eric Raffin (for Dr. Grant Colfax)

Ken Salmon (for Harlan Kelly)

Michael Lambert

Michelle Geddes (for Mary Ellen Carroll)

Jeff Littlefield (for Ivar Satero)

Lisa Walton (for Jeffrey Tumlin)
Natalie Toledo (for Trent Rhorer)
Charles Belle
Nnena Ukuku

COIT Staff

Matthias Jaime
Emma Fernandez
Luke O'Neill

Guests

Ajsa Steeves	Dan Rozzano	Mathew Larson
Dave O'Connor	Grace Ybanez	Michael Bahler
Carla Short	Jane Lim	Mike Dougherty Michael
Larry Stringer	Jason Lally Jerry Burdick	Makstman
Amardeep Prasad	Jo-Ann Hutchison Hill	Nahrein David
Brian Roberts	Jody Tyrus	Nima Iyengar
Carrie Bishop	John Reinecke	Rand Miyashiro
Christine Nath	Keith Kawas	Sunny Lakhmani
Crispin Hollings	Kevin Lin	Will Goldberg
Dale Riley	Marty Spellman IV	

3. Approval of Meeting Minutes from February 20, 2020 (Action Item)

The minutes of February 20, 2020 were approved without changes.

Mr. David Pilpel made public comment on the WebEx platform and meeting minutes content.

4. Chair Update

City Administrator Naomi Kelly thanked the Department of Technology for their work on continued technology improvements and response to COVID-19, including crucial work in opening the new Permit Center at 49 South Van Ness.

5. CIO Update

The City's Chief Information Officer and Director of the Department of Technology Linda Gerull provided an update on the Department of Technology's work on finding savings through removing unused circuits, moving departments to the new Permit Center, supporting telework, and providing internet connectivity.

6. Discussion: FY 2022-2026 Information and Communication Technology (ICT) Plan Update

COIT Director Matthias Jaime presented an overview the planning process for the Information and Communication Technology Plan, including the Citywide Service Inventory and principles for shared services.

Members discussed holding cross-department discussions on collaborative governance and shared services.

7. Surveillance Technology Policy: Automatic License Plate Readers (Action Item)

COIT Director Matthias Jaime presented the policies for use of Automatic License Plate Readers developed by the San Francisco Police Department and the Department of Public Works.

David Pilpel made public comment in support of the policies and suggested including dates of approval on policy drafts.

After member discussion, COIT approved the Surveillance Technology Policy for Department of Public Works, and made a formal recommendation for the Police Department to conduct a quantitative impact analysis on the use of ALPR for review by the Board of Supervisors.

8. Public Comment

City Administrator Naomi Kelly recognized Human Resources Director Micki Callahan for her years of service and commitment to the work of COIT and to the City.

David Pilpel provided public comment to inquire about citywide standards for public meetings, express his support for collaboration among city departments on shared digital services, and ask a question about the posting of department budget submissions on the city website.

9. Adjournment

The meeting adjourned at 11:27 am.