1. Call to Order by Chair

Mr. Ken Bukowski called the meeting to order at 10:03 am.

2. Roll call

   Ken Bukowski
   Jeannie Wong (for Todd Rydstrom)
   Alaric Degrafinried
   Julia Dawson
   Crispin Hollings
   Anna Duning
   Tajel Shah
   Heather Green
   Matthias Jaime
3. Approval of Minutes

The minutes of October 4, 2019 were approved without changes.

4. Department Updates & Announcements

Nina D’Amato left the city for a new role and will no longer be serving on the committee.

5. Discussion: COIT Budget Criteria and Intake Process

Mr. Matthias Jaime presented an overview of the budget process, including intake, interview, hearings, and final approval. Mr. Jaime discussed the committee’s focus on problem definition, project risks, dependencies and shared lessons, and funding priorities.

Mr. Jaime noted that, with the surveillance ordinance in place for this budget cycle, all departments will need to receive Board of Supervisors approval for any surveillance technology before seeking funding for it. The COIT budget process will include a determination of if a technology is a surveillance technology.

6. DataSF Program Update

Mr. Jason Lally provided an update on DataSF’s mission to empower use of city data and upcoming goals in developing a self-service data sharing pilot and obtaining What Works Cities recertification.

7. Project Performance Updates
Mr. Henry Bartley provided an update on the citywide network modernization project. The software defined network has moved into production mode and the team plans to migrate the Department of Technology to the new network by the end of the calendar year. In fiscal years 2021-23, four to six department migrations per year are expected.

Ms. Payal Desai and Mr. Blair Helsing provided an update on the citywide telecom modernization project. The project team has decommissioned 13% of telecom systems, and moved 11% of users and 10% of departments to the new VoIP network.

8. Public Comment

There was no public comment.

9. Adjournment

The meeting adjourned at 11:24 am.