



Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

Draft Minutes

Budget and Performance Subcommittee Meeting
City and County of San Francisco

Friday, March 1, 2019

9:00 am – 12:00 pm

City Hall, Room 305

Members

Ken Bukowski – Chair, Deputy City Administrator/CFO, City Administrator's Office

Carrie Bishop – Chief Digital Services Officer, City Administrator's Office

Ian Law – CIO, Airport

Rachel Cukierman – Deputy Director of Administration and Finance, Assessor-Recorder

Heather Green – Director, Capital Planning

Alaric Degrafinried – Purchaser and Director, Contract Administration

Todd Rydstrom – Deputy Controller, Controller's Office

Anna Duning – Analyst, Mayor's Office

Michael Liang – CIO, Public Library

Julia Dawson – Deputy Director, Public Works

Crispin Hollings – Chief Financial Officer, Sheriff's Department

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Nina D'Amato – Chief of Staff, Department of Technology

Matthias Jaime – Director, Committee on Information Technology

1. Call to Order by Chair

Mr. Ken Bukowski called the meeting to order at 9:02 am.

2. Roll call

Ken Bukowski

Ian Law

Rachel Cukierman

Heather Green

Alaric Degrafinried

Todd Rydstrom

Anna Duning

Michael Liang

Julia Dawson

Crispin Hollings

Tajel Shah

Nina D'Amato

Matthias Jaime

COIT Staff

Lily Liang

Guests

Ken Salmon

Jerry Burdick

Lisa Walton

Rand Miyashiro

David Goodler

3. Approval of Minutes

The minutes of February 1, 2019 were approved without changes.

4. Department Updates and Announcements

Mr. Matthias Jaime announced that a Citywide Cloud Policy is being developed and encouraged members to review the draft and provide feedback.

5. FY 2019-20 and FY 2020-21 Enterprise Department Technology Overview and Budget Requests

Municipal Transportation Agency

Ms. Lisa Walton presented the Agency's technology strategy, goals, and projects being undertaken in support of those goals.

A general discussion followed regarding maintenance management, video storage, and project management.

San Francisco International Airport

Mr. Ian Law presented the Airport's technology strategy and discussed its goals and projects being undertaken in relation to the Airport's overarching five year strategy

A general discussion followed regarding public Wi-Fi projects and the deployment of beacon technology.

Public Utilities Commission

Mr. Ken Salmon presented proposed technology projects and discussed their alignment and support of the PUC's IT strategic goals.

A general discussion followed regarding the projects presented as well as the development of policies governing the use of emerging technologies.

Port of San Francisco

Mr. Jerry Burdick presented a project update and discussed its support of the Port's IT strategic goals.

A general discussion followed regarding next steps and potential vendors.

6. FY 2019-20 and FY 2020-21 General Fund Requests Overview

Mr. Jaime briefed the Subcommittee on projected funding levels and shared a comprehensive list of General Fund requests received as well as a proposed project presentation schedule.

A general discussion followed regarding the presentation schedule, review process, and next steps.

7. Public Comment

There was no public comment.

8. Adjournment

The meeting adjourned at 11:31 am.