



Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

Draft Minutes

Budget and Performance Subcommittee Meeting City and County of San Francisco

Friday, March 15, 2019

9:00 am – 12:00 pm

City Hall, Room 305

Members

Ken Bukowski – Chair, Deputy City Administrator/CFO, City Administrator's Office

Carrie Bishop – Chief Digital Services Officer, City Administrator's Office

Ian Law – CIO, Airport

Rachel Cukierman – Deputy Director of Administration and Finance, Assessor-Recorder

Heather Green – Director, Capital Planning

Alaric Degrafinried – Purchaser and Director, Contract Administration

Todd Rydstrom – Deputy Controller, Controller's Office

Anna Duning – Analyst, Mayor's Office

Michael Liang – CIO, Public Library

Julia Dawson – Deputy Director, Public Works

Crispin Hollings – Chief Financial Officer, Sheriff's Department

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Nina D'Amato – Chief of Staff, Department of Technology

Matthias Jaime – Director, Committee on Information Technology

1. Call to Order by Chair

Mr. Ken Bukowski called the meeting to order at 9:03 am.

2. Roll call

Ken Bukowski

Carrie Bishop

Rachel Cukierman

Heather Green

Alaric Degrafinried

Todd Rydstrom

Anna Duning

Michael Liang

Crispin Hollings

Tajel Shah

Nina D'Amato

Matthias Jaime

COIT Staff

Lily Liang

Guests

Linda Gerull
Jason Renteria
Grace Ybanez
Kate Howard
Anne Marie Monroe
David Huebner
Hao Xie
Charity Espiritu
Rob Castiglia
Rand Miyashiro
Georg Wolf
Nina Hendricks
Jack Wood
Jeannie Wong
Susan Merritt
Will Sanson-Mosier
Gigi Whitley
Megan Owens
Brad Baker
Eugene Clendinen
Ashley Groffenberger
Catherine McGuire
Eddy Ching

3. Approval of Minutes

The minutes of March 1, 2019 were approved without changes.

4. FY 2019-20 & FY 2020-21 Enterprise Department Projects (Action Item)

Following members' review of project documentation, a motion was made to recommend proposed Airport, Municipal Transportation Agency, and Public Utilities commission IT projects. The Subcommittee passed and approved all projects for review by the full Committee on the condition that the Enterprise departments coordinate all upcoming projects that integrate with the City's network or critical systems with the City's Chief Cybersecurity Officer.

5. FY 2019-20 & FY 2020-21 Budget Presentations: General Fund Departments

Theme: Case Management

Human Resources

Ms. Kate Howard presented Hiring Modernization, an ongoing and previously approved COIT project.

A general discussion followed regarding the hiring process, project plan, and contracting process.

Controller's Office

Following Ms. Howard's presentation, Mr. Jack Wood presented the Controller's Systems Integration with Human Resources' Hiring Modernization Project. Notably, he discussed how the projects complement one another.

A general discussion followed regarding system integration and cost reduction strategies.

Mr. Wood then presented the Controller's SF Learning Citywide Offering and Support, an ongoing and previously approved COIT project.

A general discussion followed regarding the project plan, centralized platforms, and employee training and development.

Homelessness and Supportive Housing

Ms. Gigi Whitley presented the Department's ONE System project.

A general discussion followed regarding funding, staffing, and system requirements/design.

Theme: Public Safety & IT Infrastructure

Department of Technology

Ms. Linda Gerull presented the Department of Technology's JUSTIS project, an ongoing and previously approved COIT project.

A general discussion followed regarding the project plan and outcomes.

Mr. Rob Castiglia presented the Department of Technology's Mainframe project, an ongoing and previously approved COIT project.

A general discussion followed regarding staffing and resources.

Police Department

Mr. Will Sanson-Mosier presented the Police Department's Foundational Network System, an ongoing and previously approved COIT project.

A general discussion followed regarding staffing and resource planning.

6. Public Comment

There was no public comment.

7. Adjournment

The meeting adjourned at 12:02 pm.