



Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

Draft Minutes

Committee on Information Technology Meeting

Friday, May 4, 2018
10:00 am – 12:00 pm
City Hall, Room 305

Members

Naomi Kelly, City Administrator, Chair
Linda Gerull, Chief Information Officer, Department of Technology
Melissa Whitehouse, Budget Director, Mayor's Office
London Breed, President, San Francisco Board of Supervisors
Ben Rosenfield, Controller
Micki Callahan, Director, Department of Human Resources
Barbara Garcia, Director, Department of Public Health
Michael Lambert, Acting City Librarian, Public Library
Harlan L. Kelly, Jr., General Manager, Public Utilities Commission
Anne Kronenberg, Director, Department of Emergency Management
Ivar Satero, Director, San Francisco International Airport
Edward D. Reiskin, Director, Municipal Transportation Agency
Trent Rhorer, Executive Director, Human Services Agency
Charles Belle, Public Member
Alex Polvi, Public Member

1. Call to Order by Chair

Ms. Naomi Kelly called the meeting to order at 10:05 am.

2. Roll call

Members Present

Naomi Kelly
Linda Gerull
Kelly Kirkpatrick (for Melissa Whitehouse)
Andrea Bruss (for London Breed)
Ben Rosenfield
Micki Callahan
Winona Mindolovich (for Barbara Garcia)
Michael Liang (for Michael Lambert)
Ken Salmon (for Harlan Kelly)
Mitch Sutton (for Anne Kronenberg)
Ian Law (for Ivar Satero)

Lisa Walton (for Edward Reiskin)
Natalie Toledo (for Trent Rhorer)
Charles Belle
Alex Polvi

COIT Staff

Lily Liang
Jacalyn Mah

Guests

John Arntz Michael Makstman David Pilpel Brent Turner Gary Price	Cynthia Mays Bella Fudym Alan Ehteshami Victor Tang-Quan Ashley Groffenberger	John Rosner Grace Ybanez Zanita A.
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3. Approval of Meeting Minutes from April 19, 2018 (Action Item)

The minutes of April 19, 2018 were approved with minor clerical changes.

During the public comment period, Mr. David Pilpel commented on this item.

4. Chair Update

Ms. Kelly reviewed the agenda and highlighted upcoming events of interest to the City's IT community.

5. CIO Update

Ms. Linda Gerull discussed the Department of Technology's strategic planning process and alignment with the Mayor's goals as well the City's next five-year Information and Communication Technology Plan.

6. Discussion: Municipal Transportation Agency (MTA) Technology Strategy

Ms. Lisa Walton discussed the MTA technology division's strategy, vision, goals, and projects, all of which align with and serve to support the agency's services and overarching mission.

During the public comment period, Mr. Pilpel commented on this item.

7. Review of FY 2017-18 & FY 2018-19 General Fund Budget Recommendations & Discussion on Select Projects

Mr. Matthias Jaime led a general discussion regarding the Budget and Performance Subcommittee's project and funding recommendations, which were presented to the Committee for review in April.

Mr. John Arntz was then invited to speak regarding the Department of Elections' Open Source Voting project.

A general discussion followed in which members of the Committee and public commented on the Open Source Voting project.

8. FY 2017-18 & FY 2019-20 General Fund Budget Recommendations (Action Item)

A motion to approve proposed project and funding recommendations for the next two fiscal years was passed and approved.

9. Discussion: Update to Citywide Cybersecurity Policy

Mr. Michael Makstman provided context and an overview of drivers for updating the City's cybersecurity policy, after which he shared a proposed draft with Committee members for review and discussion.

A general discussion followed regarding the policy development process, outreach, coordination, support, and compliance.

10. Public Comment

There was no public comment.

11. Adjournment

The meeting adjourned at 11:30 am.