

DRAFT MINUTES BUDGET & PERFORMANCE SUBCOMMITTEE MEETING CITY AND COUNTY OF SAN FRANCISCO

Friday, February 2, 2018
10:00 am – 12:00 pm
City Hall, Room 305

Members

Ken Bukowski – Chair, Deputy City Administrator/CFO, City Administrator’s Office
Bella Fudym – IT Project Director, Adult Probation
Ian Law – CIO, Airport
Rachel Cukierman – Deputy Director of Administration and Finance, Assessor-Recorder
Heather Green – Director, Capital Planning
Jaci Fong – Director and Purchaser, Contract Administration
Todd Rydstrom – Deputy Controller, Controller’s Office
William Lee – CFO, Emergency Management
Chanda Ikeda – CFO, Human Resources
Ashley Groffenberger – Analyst, Mayor’s Office
Lisa Walton – CTO, MTA
Bill Kim – CIO, Public Health
Michael Liang – CIO, Public Library
Julia Dawson – Deputy Director, Public Works
Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector
Leo Levenson – Deputy Director, Finance and Administration, DT
Matthias Jaime – COIT Director, City Administrator’s Office

1. Call to Order by Chair

Mr. Ken Bukowski called the meeting to order at 10:03 am.

2. Roll call

Ken Bukowski	Ashley Groffenberger
Bella Fudym	Lisa Walton
Ian Law	John Applegarth (for Bill Kim)
Rachel Cukierman	Michael Liang
Heather Green	Julia Dawson
Todd Rydstrom	Leo Levenson
Mitch Sutton (for William Lee)	Matthias Jaime
Chanda Ikeda	

COIT Staff

Lily Liang	Jacalyn Mah
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Guests

Joy Bonaguro	Tom Lindman	Andy Maimoni
Jason Lally	Will Sanson-Mosier	Michael Bahler
Sahil Rahim	Jeff Jennings	George Wolf
Maria Martinez	Brent Turner	Wadie Rophael
Rand Miyashiro	Jennifer P.	

3. Approval of Minutes

The minutes of January 5, 2018 were approved without changes.

4. Department Updates and Announcements

There were no department updates or announcements.

5. Discussion: Analysis of FY 2018-19 and FY 2019-20 COIT Budget Requests

Mr. Matthias Jaime shared an overview of project requests received and led a general discussion regarding funding levels over the next two fiscal years.

A general discussion followed in which members noted possible cost savings opportunities and areas the Subcommittee should further investigate.

6. Discussion: Data Strategy and Architecture Principles - DataSF

Ms. Joy Bonaguro led a general discussion regarding needs and opportunities related to codifying data strategies, principles, and best practices, and shared a number of use cases, examples, and advisory notes.

A general discussion followed regarding the future of data, applications, public services, and service delivery.

7. Update: Data Warehousing and Business Intelligence – Human Services Agency

Mr. Sahil Rahim provided an overview of the Human Services Agency’s recently formed business intelligence division and current division initiatives underway. Notably, he highlighted key features of HSA systems and organizational structure, recent milestones, and next steps.

8. Update: Whole Person Care – Department of Public Health (DPH)

Ms. Maria Martinez provided an overview of DPH’s Whole Person Care project, its origin and background, objectives, agency/external partners, and project timeline.

A general discussion followed in which members discussed the stakeholders and systems involved, as well as projected outcomes and cost savings.

9. Public Comment

Mr. Brent Turner offered public comment.

10. Adjournment

The meeting adjourned at 11:41 am.