

**DRAFT MINUTES
BUDGET & PERFORMANCE SUB-COMMITTEE MEETING
CITY AND COUNTY OF SAN FRANCISCO**

**Friday, April 14, 2017
9:00 am – 12:00 pm
City Hall, Room 305**

Members

Ken Bukowski – Chair, Acting CIO, DT
Bella Fudym – IT Project Director, Adult Probation
Ian Law – CIO, Airport
Brian Strong – Director, Capital Planning
Jaci Fong – Director and Purchaser, Contract Administration
Todd Rydstrom – Deputy Controller, Controller’s Office
William Lee – CFO, Emergency Management
Chanda Ikeda – CFO, Human Resources
Ashley Groffenberger – Analyst, Mayor’s Office
Lisa Walton – CTO, MTA
Bill Kim – CIO, Public Health
Michael Liang – CIO, Public Library
Julia Dawson – Deputy Director, Public Works
Tajel Shah – Deputy Director, Treasurer-Tax Collector
Leo Levenson – Deputy Director, Finance and Administration, DT
Matthias Jaime – COIT Director, City Administrator’s Office

1. Call to Order by Chair

Mr. Matthias Jaime called the meeting to order at 9:03 am.

2. Roll call

Bella Fudym
Ian Law
Heather Green (for Brian Strong)
Jaci Fong
Jack Wood (for Todd Rydstrom)
Mitch Sutton (for William Lee)
Chanda Ikeda
Ashley Groffenberger
Lisa Walton
Bill Kim
Michael Liang
Leo Levenson
Matthias Jaime

COIT Staff

Lily Liang

Guests

Michelle Geddes	Ted Toet
Rachel Cukierman	Rand Miyashiro
Daniel Quach	
Michelle Allersma	
William Joe	
David Augustine	
Dandy Wong	
Michael Bahler	
Crispin Hollings	

3. Approval of Minutes

The minutes of April 7, 2017 were approved.

4. Department Updates and Announcements

There were no department updates or announcements.

5. FY 2017-18 & FY 2018-19 Budget Presentations

DEM – Department of Emergency Management

Ms. Michelle Geddes provided a status update on DEM's Citywide Radio Replacement project.

ASR – Assessor-Recorder's Office

Ms. Rachel Cukierman, Ms. Michelle Allersma, and Mr. David Augustine presented on the Property Tax and Assessment System Replacement project.

DPH – Department of Public Health

Mr. Bill Kim presented DPH's Electronic Health Record project.

To view these presentations in full, please visit <http://www.sfcoit.org>.

6. FY 2017-18 & FY 2018-19 Budget Review & Final Recommendations (Action Item)

Mr. Matthias Jaime shared with the Subcommittee proposed funding recommendations for projects reviewed and presented during the current two-year budget cycle. These included projects seeking General Fund support through COIT's Annual Projects and Major IT Projects Allocations. He noted changes in proposed funding amounts to specific projects and solicited additional feedback from members.

Following the discussion, a motion to approve the proposed recommendations was passed and approved.

To view the recommendations, please visit <http://www.sfcoit.org>.

7. Public Comment

There was no public comment.

8. Adjournment

The meeting adjourned at 11:09 am.