

**DRAFT MINUTES
BUDGET & PERFORMANCE SUB-COMMITTEE MEETING
CITY AND COUNTY OF SAN FRANCISCO**

**Friday, April 7, 2017
9:00 am – 12:00 pm
City Hall, Room 305**

Members

Ken Bukowski – Chair, Acting CIO, DT
Bella Fudym – IT Project Director, Adult Probation
Ian Law – CIO, Airport
Brian Strong – Director, Capital Planning
Jaci Fong – Director and Purchaser, Contract Administration
Todd Rydstrom – Deputy Controller, Controller's Office
William Lee – CFO, Emergency Management
Chanda Ikeda – CFO, Human Resources
Ashley Groffenberger – Analyst, Mayor's Office
Lisa Walton – CTO, MTA
Bill Kim – CIO, Public Health
Michael Liang – CIO, Public Library
Julia Dawson – Deputy Director, Public Works
Tajel Shah – Deputy Director, Treasurer-Tax Collector
Leo Levenson – Deputy Director, Finance and Administration, DT
Matthias Jaime – COIT Director, City Administrator's Office

1. Call to Order by Chair

Mr. Ken Bukowski called the meeting to order at 9:05 am.

2. Roll call

Ken Bukowski
Bella Fudym
Heather Green (for Brian Strong)
Jaci Fong
Todd Rydstrom
Mitch Sutton (for William Lee)
Chanda Ikeda
Ashley Groffenberger
Lisa Walton
Michael Liang
Julia Dawson
Tajel Shah
Nina D'Amato (for Leo Levenson)
Matthias Jaime

COIT Staff

Lily Liang

Guests

Rand Miyashiro
Keith Kawas
Norm Goldwyn
Catherine Stefani
Bryant Bailess
Daniel Quach

Rebekah Krell
Nelson Ho
Steve Flaherty
Alex North
Herman Brown
Tyler Vu

Saul Melara
Anne Trickey
Jane Gong
Alyssa Ventre
Carrie Bishop

3. Approval of Minutes

The minutes of March 31, 2017 were approved.

4. Department Updates and Announcements

There were no department updates or announcements.

5. FY 2017-18 & FY 2018-19 Budget Update

Mr. Matthias Jaime provided an overview of General Fund project requests received as well as funds available for allocation over the next two fiscal years. In addition, he highlighted previously approved projects and discussed the funding recommendations development process, including outreach and analysis.

6. FY 2017-18 & FY 2018-19 Budget Presentations

DT – Department of Technology

Mr. Saul Melara presented DT's proposed City Cloud Enhancements project.

Mr. Bryant Bailess presented DT's ongoing IT Service Management and CMDB project.

Mr. Ken Bukowski presented DT's ongoing Citywide Cloud VoIP project.

Ms. Carrie Bishop formally withdrew DT's Drupal 8 Migration project and instead encouraged departments to reach out to her if they were interested in revisiting and redesigning the City website template, where DT's focus will now shift.

ADM – City Administrator

Ms. Catherine Stefani presented ADM's proposed County Clerk City ID project.

PDR – Public Defender

Mr. Tyler Vu presented a request for PDR's ongoing Gideon project.

ART – Arts Commission

Ms. Rebekah Krell presented ART's proposed Salesforce Database project.

To view these presentations in full, please visit <http://www.sfcoit.org>.

7. Public Comment

There was no public comment.

8. Adjournment

The meeting adjourned at 11:30 am.