

**COMMITTEE ON INFORMATION TECHNOLOGY  
CITY AND COUNTY OF SAN FRANCISCO  
DRAFT MINUTES**

Thursday, May 6, 2016  
10:00 a.m. – 12:00 p.m.  
1 Dr. Carlton B. Goodlett Place  
City Hall, Room 305

**MEMBERS**

Naomi Kelly, City Administrator, Chair  
Miguel Gamiño, Chief Information Officer, Department of Technology  
Kate Howard, Budget Director, Mayor's Office  
London Breed, President, San Francisco Board of Supervisors  
Ben Rosenfield, Controller  
Micki Callahan, Director, Department of Human Resources  
Barbara Garcia, Director, Department of Public Health  
Luis Herrera, City Librarian, Public Library  
Harlan L. Kelly, Jr., General Manager, Public Utilities Commission  
Anne Kronenberg, Director, Department of Emergency Management  
John L. Martin, Director, San Francisco International Airport  
Edward D. Reiskin, Director, Municipal Transportation Agency  
Trent Rhorer, Executive Director, Human Services Agency  
Charles Belle, Public Member  
Alex Polvi, Public Member

**1. Call To Order**

Mr. Ken Bukowski called the meeting to order at 10:04 a.m.

**2. Roll Call**

***Members Present:***

Ken Bukowski (for Naomi Kelly)  
Miguel Gamiño  
Laura Busch (for Kate Howard)  
Iris Wong (for London Breed)  
Ben Rosenfield  
Brent Lewis (for Micki Callahan)  
Bill Kim (for Barbara Garcia)  
Michael Liang (for Luis Herrera)  
Ken Salmon (for Harlan Kelly)  
William Lee (for Anne Kronenberg)  
Ian Law (for John Martin)  
Ed Reiskin  
Dan Kaplan (for Trent Rhorer)  
Charles Belle  
Alex Polvi

**COIT Staff:**  
Chanda Ikeda  
Matthias Jaime  
Lily Liang

**Guests Present:**

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| Doug Fields<br>Bella Fudym<br>Rand Miyashiro<br>Will Sanson-Mosier<br>Andy Velasquez<br>Edward Stacy<br>Stacey Markowitz<br>Eric Claus | Kendall Dukes<br>LeeAnn Pelham<br>Steven Massey<br>Chris Jerdonek<br>Will Goldberg<br>Lisa Walton<br>Susan Merritt<br>Will Freeman | Larry Wolfson<br>Kathy Lu<br>Fan-Wa Wong<br>Jane Gong<br>Rene Manzo<br>Anne Trickey<br>Catherine McGuire |
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**3. Approval of Meeting Minutes from April 21, 2016 (Action Item)**

The minutes of April 21, 2016 were approved.

**4. Chair Update**

Mr. Bukowski announced a proposal to shift the Committee's regular monthly meeting schedule to a quarterly basis, with the goal of structuring meetings to be more strategic. Mr. Bukowski also stated that additional meetings would be convened as needed during the ICT (Information and Communication Technology) Plan development process and budget cycle.

Noting that agenda items 6 through 8 would focus on proposed project recommendations for the next two fiscal years, Mr. Bukowski thanked COIT staff and Budget and Performance Subcommittee members for their part in reviewing and considering all requests submitted over the last several months.

**5. CIO Update**

Mr. Miguel Gamiño formally introduced Mr. Saul Melara, the Department of Technology's new Chief Technology Officer. Mr. Gamiño also noted recent accolades and staffing milestones.

**6. Presentation: FY 2016-17 & FY 2017-18 Budget Overview**

This agenda item was called in conjunction with items 7 and 8.

Ms. Chanda Ikeda shared with Committee members a high level overview of previous, current, and projected years' funding levels for IT projects. Notably, she reported a historic increase in recommended funding levels for FY 2016-17 and FY 2017-18.

Ms. Ikeda then shared the Subcommittee's proposed General and Non-General Fund project recommendations (including those in the Major IT category), and noted changes where additional funding was identified and subsequently reallocated.

A general discussion followed regarding the various funding sources, budget process, specific projects approved with funding, and next ICT Plan.

A motion to approve the proposed General Fund recommendations for FY 2016-17 (in the high scenario) and FY 2017-18 (in the medium scenario) was passed and approved.

A motion to approve the proposed Non-General Fund recommendations for FY 2016-17 and FY 2017-18 was passed and approved.

To view the full presentation and recommendations, please visit <http://www.sfcoit.org>.

**7. Discussion & Action: FY 2016-17 & FY 2017-18 General Fund Recommendations**

This agenda item was called in conjunction with items 6 and 8.

**8. Discussion & Action: FY 2016-17 & FY 2017-18 Non-General Fund Recommendations**

This agenda item was called in conjunction with items 6 and 7.

**9. Public Comment**

Mr. Chris Jerdonek offered public comment.

**10. Adjournment**

The meeting adjourned at 10:39 a.m.